

FORT ZUMWALT SCHOOL DISTRICT

NORTH HIGH SCHOOL

ONLINE SUMMER PROGRAM REGISTRATION HANDBOOK & REGISTRATION FORMS

REGISTRATION BEGINS: March 26, 2018

REGISTRATION ENDS: May 24, 2018

- Session 1 will meet for 12 days (May 30-June 14)
- Session 2 will meet for 12 days (June 15-July 2)

*Personal Finance will only be available Session 1



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FORT ZUMWALT SCHOOL DISTRICT
HIGH SCHOOL SUMMER Program
Location: South High School
2018 CALENDAR

Session I (1/2 Unit of Credit)

Lab times 7:30 a.m. to 9:30 a.m. and 10:00 a.m. to 12:00 p.m. (Monday –Thursday)

Optional Lab Time Assignments on Fridays

Monday	Tuesday	Wednesday	Thursday	Friday
		May 30	May 31	June 1
June 4	June 5	June 6	June 7	June 8
June 11	June 12	June 13	June 14	

Session II (1/2 Unit of Credit)

Lab times 7:30 a.m. -9:30 a.m. and 10:00 a.m. to 12:00 p.m. (Monday –Thursday)

Optional Lab Time Assignments on Fridays

Monday	Tuesday	Wednesday	Thursday	Friday
				June 15
June 18	June 19	June 20	June 21	June 22
June 25	June 26	June 27	June 28	June 29
July 2				

Summer school begins May 30 and will run through July 2. Students who attend summer school can take one or two courses. A student who passes one course can earn a ½ credit. A student who passes two courses can earn one full credit.

Start date for SESSION ONE summer school is May 30.
Start date for SESSION TWO summer school is June 15.

- The school is offering 48 hours of contact time with a certified teacher to support students in completing course work.
- Students must do approximately 20 hours a week work outside the assigned campus.
- Students must complete all coursework by July 2, 2018.
- Personal Finance will only be offered Session 1.

FORT ZUMWALT SCHOOL DISTRICT

**REGISTRATION & GENERAL INFORMATION FOR HIGH SCHOOL SUMMER SCHOOL
2018**

The high school summer program at South High School 2018 will consist of online credit recovery course work in the content areas of **Math, English Language Arts, Social Studies and Science**. Courses will be taught using a blended format that is a combination of face-to-face and online learning. Students will attend school a minimum of 4-hours a week at **South High School (Social Studies, Science) or North High School (ELA, Math)**, with the option of additional lab time as needed to complete their online course work.

Health and Personal Finance (for credit attainment), **is only being offered at South High School**. These courses will be taught using a blended format that is a combination of face-to-face and online learning. Students will attend school a minimum of 4-hours a week at **South High School**, with the option of additional lab time as needed to complete their online course work. **Personal Finance will only be offered Session 1.**

Procedures: The Summer Registration Handbook with forms is available in the Counseling Office.

Each application will require the signature of a counselor and the parent. The completed application will be submitted to the counselor's office.

Required Student Materials: All students must bring headphones or earbuds and a notebook to class

Out-of-District Students: The district is not accepting non-resident students for summer school at this time.

Registration Begins: April 9, 2018

Registration deadline: May 24, 2018

Students can recover both 1st and 2nd semester credits during either summer school session

- Session one dates: May 30 – June 14
- Session two dates: June 15– July 2

Grade Reporting: Students will receive either a "Pass" or "Fail" grade for credit recovery classes taken during summer school (Math, English Language Arts, Science and Social Studies classes). **Pass/Fail grades are not averaged into students' cumulative grade point average.** Students enrolled in course work to earn credit will receive the letter grade they earn for the course (Health and Personal Finance). These grades will be averaged into a student's cumulative grade point average. **A Summer School Grade Report will be mailed to all students at the end of second session.**

The Student Health Inventory will be kept on file. All medications must be stored in the clinic and permission to administer medication must be provided on the Physician's Orders for Prescription (Form E) or on the Non-Prescription Medications (Form F).

Discipline (SEE ATTACHED DISCIPLINE GUIDELINES PROVIDED and Form C):

Student Appearance: Students must dress appropriately for the school environment. No swim suits, no sunglasses, no see-through materials, shoes must be worn at all times for safety purposes, no tank tops, short shorts/skirts, no low cut muscle shirts, no halter tops, or clothing exposing any undergarment.

Frequently Asked Questions about Blended Online Learning Programs

Q: Do Parents/Guardians have access to their students account?

A: Yes.

Q: What if I'm going to be absent from class one day?

A: Students are required to attend class on the days they have been assigned. If a student has missed class, the teacher will schedule additional lab time for the student so that he or she can make up the lab time they missed. Please keep in mind that the teacher has the flexibility to increase or decrease a student's required lab time based on the progress they are making with their online work.

Q: Are there deadlines for the assignments and quizzes?

A: Yes. Student's course work will be scheduled out over the days they are expected to accomplish a course. If a student begins to fall behind in meeting course work deadlines, the teacher will assign additional lab time to a student. Students that do not complete their course work by the end of their assigned session will not receive a passing grade and therefore not recover credit.

Q: Will I have a Teacher?

A: Students will also be assigned a Fort Zumwalt certified teacher who will oversee their work when they are on campus. The Fort Zumwalt lab teacher will be working closely with the student to ensure that the student receives the instructional support they need to be successful in completing their course work in a timely manner.

Q: I'm on an IEP or 504 plan and need special accommodations. What should I do?

A: The registration paper work will ask if you are on an IEP or 504. That information is shared with the classroom Lab teacher and the special education staff who are part of the summer school program.

Q: If I failed second semester course work, do I have to take the credit recovery course during second session of summer school?

A: No. With online summer school programming students can recover any semester of a course during either of the summer school sessions. This should also help families in planning their vacations around the summer school schedule.

Q: Will I take my test online at home?

A: No. All tests and quizzes must be taken on campus. Your Fort Zumwalt lab teacher will schedule those lab times with you if test times are other than your assigned computer lab time.

Q: Do I get credit for these courses?

A: Students will receive either a "Pass" or "Fail" grade for credit recovery classes taken during summer school (Math, English Language Arts, Science and Social Studies classes). Pass/Fail grades are not averaged into students' cumulative grade point average. Students enrolled in course work to earn credit will receive the letter grade they earn for the course work (Health and ACT Prep). These grades will be averaged into a student's cumulative grade point average. A Summer School Grade Report will be mailed to all students at the end of second session.

Q: How much time do I have to spend each week?

A: Students are required to attend the 4 hours of computer lab sessions they registered for and were assigned. In addition to the on-campus lab time, students should plan to spend at least three hours a day or 15 to 20 hours a week, for three weeks, on their course work at home.

Q: What time does the course start each day?

A: Students must be on time to their assigned on-campus instructional time which is twice a week for two hours of on campus work. However, the online course work can be accessed 24 hours a day for student convenience in completing course work.

FORT ZUMWALT HIGH SCHOOLS

STUDENT DISCIPLINE - GUIDELINES FOR 2018 SUMMER SCHOOL PROGRAMS

A great deal must be accomplished in a relatively short period of time in summer school. Consequently, appropriate behavior is a critical part of success in this program. Parents and students must remember that mere attendance does not constitute successful completion. For credit to be earned, a student must complete the requirements of the course to acceptable standards.

The following is intended to provide disciplinary guidelines for all Summer School programs. The circumstances surrounding an incident and the student's previous disciplinary record, grade level, i.e., middle school versus high school, and special education placement, if applicable, should be taken into account in determining the appropriate discipline. Many students, as they commit acts of misconduct, become repeat offenders and eventually reflect an obvious defiance of authority with their continued lack of cooperation. Therefore, it is sometimes necessary to take more firm disciplinary action than the guidelines might call for because of repeated misconduct. In situations such as this, the student's last act of misconduct could very well be of a milder nature than some of the previous acts of misconduct, causing the administration to recommend firmer disciplinary action because of repeated misconduct. Teachers will review these guidelines with students at the beginning of each session.

STUDENT BEHAVIOR

SMOKING - Smoking is not permitted anywhere on school property at any time. Students will be dropped from summer school without credit for smoking anywhere on campus, including the parking lot and in parked cars. First time offenders will have an opportunity to stay in summer school and complete 30 hours of community service prior to the start of the school year. Failure to complete community service will constitute loss of credit.

Administration will assign detention/make-up sessions for relatively minor violations of school rules in lieu of out-of-school suspension. The following violations will result in assignment to make-up sessions: (1 Make-up session = 2 hours)

Absences

- Each absence will require attendance at 2 make-up sessions; two absences may be made up.
- A third absence will constitute removal from the program and loss of credit for summer school

Scuffling

- 1st offense - 1 make-up session; 2nd offense - 2 make-up sessions

Vulgar Language

- 1st offense - 1 make-up session; 2nd offense - 2 make-up sessions

Inappropriate Behavior

- 1st offense - 1 make-up session; 2nd offense - 2 make-up sessions

Defacing School Property - (Remuneration Required under \$30)

- 1st offense - 1 make-up session; 2nd offense - 2 make-up sessions

Driving to School Without Permission-

- 1st offense - 1 make-up session; 2nd offense - 2 make-up sessions

OUT-OF-SCHOOL SUSPENSION

Any out-of-school suspension will result in the student's termination from the summer program. Out-of-school suspension will be used when the presence of a student constitutes a threat to other students or has a negative effect upon the learning atmosphere. It may also be necessary when lesser discipline has failed to correct a problem. **In instances of severe discipline problems, the out-of-school suspension may be carried over into the regular school year.** When out-of-school suspensions occur during the summer program and are for more school days than are left in the summer program, the out-of-school suspension will carry into the next year. The student and parent must have a conference on the re-entry date with the appropriate administrator and/or counselor. The appropriate counselor will schedule a second conference with the student within one month after returning to school. Examples of violations which would be carried over into the regular school year are: out-of-school suspensions related to substances/chemicals (substances/chemicals refer to drugs, alcohol, or any substances represented to be such), sexual harassment and/or sexual assault, vandalism (over \$30), blatant disrespect to staff and weapons violations.

This type of student behavior constitutes a threat to other students as well as the offender and could have a negative effect upon the learning atmosphere. Since this offense is also against the law, any substance case will be reported to the appropriate legal authority. Out-of-school suspensions in this category will, hopefully, serve as a deterrent, a protector of other students, a consequence of breaking the school rules, and, if needed, lead the parent and child to appropriate treatment services. Students involved in this type of offense who bring or contribute to the distribution of the item resulting in the involvement of other students, will receive more suspension days than those students who participate as a result of the item being brought.

POSSESSION AND/OR USE/UNDER THE INFLUENCE

First Offense: 10 days by principal PLUS 50 days by Superintendent and loss of driving privileges for a one year period of time, if applicable referral to legal authorities

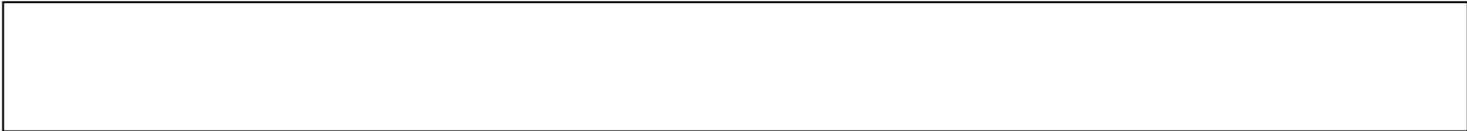
- a. PLUS an additional 10 days for students who bring or contribute to the distribution of the item resulting in the involvement of other students
- b. PLUS an additional 10 days for bringing large quantities of substances/chemicals onto school property

SALE

First Offense: 10 days by principal PLUS 165 days by Superintendent
(Total of 175 school days, Equivalent to one school year) (No make-up privileges)

OTHER VIOLATIONS

- Fighting - 1st offense - dismissal from summer school
 - Assault - 1st offense - dismissal from summer school with possible referral to Superintendent; notification to law enforcement and documentation in student discipline record
- Attempting to cause injury to another person; intentionally placing a person in reasonable apprehension of imminent physical injury, includes puncturing/sticking other students with pins/needles/other objects
- Acts of Violence - 1st offense - dismissal from summer school with possible referral to Superintendent; notification to law enforcement and documentation in student discipline record
An "act of violence" means the exertion of physical force by a student with the intent to do serious bodily harm to another person while on school property.
- Threats of Violence - Any offense will be dealt with on an individual basis up to and including dismissal from summer school, possible referral to Superintendent; notification of law enforcement officials
- Theft, Attempted Theft or Willful Possession of Stolen Property - 1st offense - dismissal from summer school with possible referral to Superintendent; possible notification to law enforcement plus restitution
- Explosives - 1st offense - dismissal from summer school with possible referral to Superintendent; notification to law enforcement and documentation in student discipline record
- Sexual Harassment / Assault - 1st offense - dismissal from summer school with possible referral to Superintendent; notification to law enforcement and documentation in student discipline record
- Racial Harassment - 1st offense - dismissal from summer school with possible referral to Superintendent; notification to law enforcement and documentation in student discipline record



NOTE: These discipline guidelines have been abstracted from School Board Policy JG/JG-R. Students participating in any summer program of the Fort Zumwalt School District are subject to the full extent of this policy.

**Summer School Driving and Parking Regulations
2018**

Driving to summer school and parking on school district property is a privilege that can and will be revoked if established rules and regulations are not followed.

1. All students planning to drive to summer school at any time during the session must complete and have on file a Summer School Parking Registration form.
2. All careless and reckless driving violations on the school lot will result in the revocation of driving and parking privileges for both summer sessions. Violations include the following:
 - a. Excessive speed on lot, speed limit is maximum 15 mph.
 - b. Driving/Parking on grass.
 - c. Careless and imprudent handling of vehicle.
 - d. Burning of rubber, both on the lot or entering roadways to and from school.
 - e. All passengers must be inside the vehicle.
3. Student parking is permitted only in the designated lot.
4. Absolutely no parking is permitted on the blacktop fire lane that winds around the school complex. Violators will be given one warning. The second infraction may result in the car being towed at the owner's expense and a ticket written.
5. Smoking in a vehicle while parked on school property is not permitted and may result in dismissal from the program.
6. Obscene signs and/or words painted on vehicles will not be permitted.
7. Students driving to school without proper registration will be sent home and an absence recorded.
8. Upon entering the parking lot, students should park and lock their vehicles and proceed into the building **through the appropriate doors!** Regardless of where you park you must enter the building only through your designated entrance.
9. Loitering on the parking lot is not permitted and all school rules apply to students at all times while on school property.

FORT ZUMWALT SCHOOL DISTRICT
2018 HIGH SCHOOL SUMMER PROGRAM
STUDENT INFORMATION FORM

School Attended 2017-18 _____

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Student's Name: _____ Grade Level (2017-18): _____

Date of Birth: _____

Does student currently have an IEP? Yes No

School Attending 2018-19 School Year: _____

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Parents/Guardian

Name _____

Address: _____

City & Zip Code: _____

Home Telephone: _____ Work Telephone: _____

Email Address: _____ (To receive updates on student's Progress)

In Case of Emergency Call:

Name: _____ Telephone: _____

Name: _____ Telephone: _____

Parent Signature _____ **Date:** _____

Guidance Counselor Signature: _____ **Date:** _____

Registration will be accepted beginning on April 9, 2018. If enrollment does not justify offering a specific class, parents will be notified after the May 24, 2018 registration deadline.

FORT ZUMWALT SCHOOL DISTRICT
NORTH HIGH SCHOOL
2018 SUMMER PROGRAM (ELA, Math Credit Recovery)
COURSES AND REGISTRATION FORM

DATES:

Session I May 30 – June 14 (1/2 Unit of Credit) **Lab time 7:30-9:30 or 10:00 – 12:00 (Monday –Thursday)**
Session II June 15 – July 2 (1/2 Unit of Credit) **Lab time 7:30-9:30 or 10:00 – 12:00 (Monday –Thursday)**

Location: **North High School** (1230 Tom Ginnever Ave., O’Fallon, MO 63366)

CREDIT: Each 1/2 unit of credit requires completion of one (1) summer school session.

Optional Lab Time Assignments on Fridays may be assigned

Students should bring headphone or earbuds and a notebook to lab class

In addition to the on-campus lab time, students should plan to spend at least 3 hours a day or 15 to 20 hours a week, for 3 weeks, on their computer-based course work at home.

Students without access to a computer or internet at home will have the opportunity access additional on campus lab time.

ALL SUMMER SCHOOL REGISTRATION MUST BE SIGNED BY THE STUDENT’S BUILDING COUNSELOR.

Select a Summer School session: Session 1 Session 2 ***

Math Credit Recovery Lab Schedule: Students registering for a Math Credit Recovery Course: Algebra I-B, Algebra I, Algebra II, or Geometry will need to select one of the following semester courses and required on-campus lab time. **Lab seats per lab section are limited, so please register early.**

<u>Check</u>	<u>Monday & Wednesday 7:30-9:30</u>	<u>Check</u>	<u>Monday & Wednesday 10:00-12:00</u>
	Algebra I-B Sem. 1		Algebra I-B Sem. 1
	Algebra I-B Sem. 2		Algebra I-B Sem. 2
	Algebra 1 Sem. 1		Algebra 1 Sem. 1
	Algebra 1 Sem. 2		Algebra 1 Sem. 2
	Geometry Sem. 1		Geometry Sem. 1
	Geometry Sem. 2		Geometry Sem. 2
	Algebra 2 Sem. 1		Algebra 2 Sem. 1
	Algebra 2 Sem. 2		Algebra 2 Sem. 2
<u>Check</u>	<u>Tuesday & Thursday 7:30-9:30</u>	<u>Check</u>	<u>Tuesday & Thursday 10:00-12:00</u>
	Algebra I-B Sem. 1		Algebra I-B Sem. 1
	Algebra I-B Sem. 2		Algebra I-B Sem. 2
	Algebra 1 Sem. 1		Algebra 1 Sem. 1
	Algebra 1 Sem. 2		Algebra 1 Sem. 2
	Geometry Sem.1		Geometry Sem.1
	Geometry Sem. 2		Geometry Sem. 2
	Algebra 2 Sem. 1		Algebra 2 Sem. 1
	Algebra 2 Sem. 2		Algebra 2 Sem. 2

*****Please note: Friday, June 15 will be an optional lab time day for second session for both the Monday & Wednesday and Tuesday & Thursday time slots.**

Select a Summer School session: Session 1 Session 2 ***

English Language Arts (ELA) Credit Recovery Lab Schedule: Students registering for an ELA Credit Recovery Course: English I, English II, or American Literature will need to select one of the following semester courses and required on-campus lab time. **Lab seats per lab section are limited, so please register early.**

Check	<u>Monday & Wednesday 7:30-9:30</u>	Check	<u>Monday & Wednesday 10:00-12:00</u>
	English 1 Sem. 1		English 1 Sem. 1
	English 1 Sem. 2		English 1 Sem. 2
	English 2 Sem. 1		English 2 Sem. 1
	English 2 Sem. 2		English 2 Sem. 2
	American Lit Sem. 1		American Lit Sem. 1
	American Lit Sem. 2		American Lit Sem. 2
	Senior English Sem. 1		Senior English Sem. 1
	Senior English Sem. 2		Senior English Sem. 2
Check	<u>Tuesday & Thursday 7:30-9:30</u>	Check	<u>Tuesday & Thursday 10:00-12:00</u>
	English 1 Sem. 1		English 1 Sem. 1
	English 1 Sem. 2		English 1 Sem. 2
	English 2 Sem. 1		English 2 Sem. 1
	English 2 Sem. 2		English 2 Sem. 2
	American Lit Sem. 1		American Lit Sem. 1
	American Lit Sem. 2		American Lit Sem. 2
	Senior English Sem. 1		Senior English Sem. 1
	Senior English Sem. 2		Senior English Sem. 2

*****Please note: Friday, June 15 will be an optional lab time day for second session for both the Monday & Wednesday and Tuesday & Thursday time slots.**

**CREDIT ATTAINMENT COURSES- HEALTH, PERSONAL FINANCE
CREDIT RECOVERY- SCIENCE, SOCIAL STUDIES**

SOUTH HIGH SCHOOL ONLY

DATES:

Session I May 30 – June 14 (1/2 Unit of Credit) **Lab time 7:30-9:30 or 10:00 – 12:00 (Monday –Thursday)**
 Session II June 15 – July 2(1/2 Unit of Credit) **Lab time 7:30-9:30 or 10:00 – 12:00 (Monday –Thursday)**

Location: SOUTH High School (8050 Mexico Road, St. Peters, MO 63376)

CREDIT: Each 1/2 unit of credit requires completion of one (1) summer school session.

Optional Lab Time Assignments on Fridays may be assigned

Students should bring headphone or earbuds and a notebook to lab class

In addition to the on-campus lab time, students should plan to spend at least 3 hours a day or 15 to 20 hours a week, for 3 weeks, on their computer-based course work at home.

Students without access to a computer or internet at home will have the opportunity access additional on campus lab time.

ALL SUMMER SCHOOL REGISTRATION MUST BE SIGNED BY THE STUDENT’S BUILDING COUNSELOR.

Select a Summer School session: Session 1

<i>Personal Finance Class Credit Attainment Lab Schedule: Students registering for the credit attainment Personal Finance class will need to select the following semester courses and required on-campus lab time. Lab seats per lab section are limited, so please register early.</i>			
Check	<u>Monday & Wednesday 7:30-9:30</u>	Check	<u>Monday & Wednesday 10:00-12:00</u>
	Personal Finance		Health
Check	<u>Tuesday & Thursday 7:30-9:30</u>	Check	<u>Tuesday & Thursday 10:00-12:00</u>
	Personal Finance		Health

Select a Summer School session: Session 1 Session 2

<i>Health Class Credit Attainment Lab Schedule: Students registering for the credit attainment Health class will need to select one of the following semester courses and required on-campus lab time. Lab seats per lab section are limited, so please register early.</i>			
Check	<u>Monday & Wednesday 7:30-9:30</u>	Check	<u>Monday & Wednesday 10:00-12:00</u>
	Health		Health
Check	<u>Tuesday & Thursday 7:30-9:30</u>	Check	<u>Tuesday & Thursday 10:00-12:00</u>
	Health		Health

Select a Summer School session: Session 1 Session 2

Science Credit Recovery Lab Schedule: Students registering for a Science Credit Recovery Course: Physical Science and Biology will need to select one of the following semester courses and required on-campus lab time. **Lab seats per lab section are limited, so please register early.**

<u>Check</u>	<u>Monday & Wednesday 7:30-9:30</u>	<u>Check</u>	<u>Monday & Wednesday 10:00-12:00</u>
	Physical Science Sem. 1		Physical Science Sem. 1
	Physical Science Sem. 2		Physical Science Sem. 2
	Biology Sem. 1		Biology Sem. 1
	Biology Sem. 2		Biology Sem. 2
<u>Check</u>	<u>Tuesday & Thursday 7:30-9:30</u>	<u>Check</u>	<u>Tuesday & Thursday 10:00-12:00</u>
	Physical Science Sem. 1		Physical Science Sem. 1
	Physical Science Sem. 2		Physical Science Sem. 2
	Biology Sem. 1		Biology Sem. 1
	Biology Sem. 2		Biology Sem. 2

Select a Summer School session: Session 1 Session 2

Social Studies Credit Recovery Lab Schedule: Students registering for a Social Studies Credit Recovery Course: US History, World History, or Government will need to select one of the following semester courses and required on-campus lab time. **Lab seats per lab section are limited, so please register early.**

<u>Check</u>	<u>Monday & Wednesday 7:30-9:30</u>	<u>Check</u>	<u>Monday & Wednesday 10:00-12:00</u>
	US History Sem. 1		US History Sem. 1
	US History Sem. 2		US History Sem. 2
	World History Sem. 1		World History Sem. 1
	World History Sem. 2		World History Sem. 2
	Government Sem. 1 ONLY		Government Sem. 1 ON:Y
<u>Check</u>	<u>Tuesday & Thursday 7:30-9:30</u>	<u>Check</u>	<u>Tuesday & Thursday 10:00-12:00</u>
	US History Sem. 1		US History Sem. 1
	US History Sem. 2		US History Sem. 2
	World History Sem. 1		World History Sem. 1
	World History Sem. 2		World History Sem. 2
	Government Sem. 1 ONLY		Government Sem. 1 ONLY

***All classes are dependent upon sufficient enrollment.**

***Classes will be closed when all sections have been filled.**

FORT ZUMWALT SCHOOL DISTRICT

**SUMMER PROGRAM
2018**

STATEMENT OF ASSURANCE

I have read and understand the meaning of the summer program Student Discipline Guidelines and the penalties to be imposed if rules are violated. I further understand that any disciplinary actions could be carried over to the 2018-19 school year.

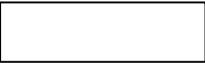
Parent/Guardian Signature

Date

Student Signature

Date

TO BE SIGNED AND ATTACHED TO THE SUMMER REGISTRATION FORM



**Fort Zumwalt School District
Summer School Driving/Parking Registration**

Name _____ Grade _____

Address _____ Phone # _____

Driver's License Number _____

Year/Make/Color of Vehicle _____

License Number of Vehicle _____

Courses taken: Session I _____ Session II _____

All careless and reckless driving violations on the school lot will result in the revocation of driving and parking privileges for both summer sessions. Violations include the following:

- a. Excessive speed on lot, speed limit is maximum 15 mph.**
- b. Driving/Parking on grass.**
- c. Careless and imprudent handling of vehicle.**
- d. Burning of rubber, both on the lot or entering roadways to and from school.**
- e. All passengers must be inside the vehicle.**
- f. Smoking in a vehicle while parked on school property is not permitted.**

I have read the Summer School Driving and Parking Regulations and understand that driving and parking is a privilege that can and will be revoked if violations occur.

Student Signature

Date



FORT ZUMWALT SCHOOL DISTRICT

**Physician's Orders
for
Prescription Medications**

The administration of prescription medication shall be restricted to necessary medication that cannot be given on an alternative schedule. When the school district administers the medication(s), the medicine in question must be accompanied by a physician's order and a bottle with a current label affixed by the pharmacy showing the following:

- | | |
|--|---------------------|
| 1. Name of student | 4. Date purchased |
| 2. Name of medication | 5. Physician's name |
| 3. Dosage and schedule of administration | |

Medications must be accompanied by written permission from the student's parent/guardian. The physician's order should give the school nurse direction for administering medication during school hours. If these guidelines are not followed, the medication will not be given and the parent will be notified. All changes in dosage must have a current bottle and physician's order.

Student Name: _____ Grade: _____

Medication: _____ Date of Birth: _____

Time To Be Given: _____ Dosage: _____

Diagnosis: _____

Reason for Administering: _____

To be administered: from _____ to _____
(date) (date)

Physician's Signature:	Parent/Guardian Signature
Date	Date
Telephone	School Building
Physician's Name (print)	

*PLEASE BE AWARE: Medications will NOT be sent home on the school bus.
Any leftover medications will be destroyed at the end of the school year.*



FORT ZUMWALT SCHOOL DISTRICT

**Parent Request
for
Over-the-Counter Medications**

The parent/guardian must complete the following request form for administration of over-the-counter medication. Parent must provide the medication in the original manufacturer's bottle or container. Medication dosages will be given according to the manufacturer's label.

Student Name: _____ Teacher/Grade: _____

DOB: _____

Medication: _____ Dosage: _____

Time to be given: _____

Reason for Administering: _____

Are there any known allergies to the medication? Yes No

If yes, explain: _____

To be administered: from _____ to _____
(date) (date)

Is your child currently taking any medication or herbal preparation? Yes
No

If yes, please name: _____

Parent/Guardian Signature: _____

Date: _____

Daytime Telephone Number: _____

School Building: _____

*PLEASE BE AWARE: Medications will NOT be sent home on the school bus.
Any leftover medications will be destroyed at the end of the school year.*